

SOUTHERN COLUMBIA AREA SCHOOL DISTRICT

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: EVALUATION OF
ADMINISTRATIVE
EMPLOYEES

ADOPTED: March 8, 1999

REVISED:

<p>1. Purpose</p>	<p style="text-align: center;">313. EVALUATION OF ADMINISTRATIVE EMPLOYEES</p> <p>There shall be a plan for regular and periodic evaluation of all administrative employees. The Board shall be informed periodically as to the results of such evaluations.</p> <p>The Superintendent shall be responsible for establishing procedures for an annual evaluation of each administrator.</p> <p>Each observation shall be followed by a conference between the Superintendent and the administrative employee. Both parties to the conference shall sign the evaluation report and retain a copy for their records.</p> <p>The employee shall have the right to submit a written disclaimer of the evaluation following the conference, which disclaimer shall be attached to the report.</p>
-------------------	--