

SOUTHERN COLUMBIA AREA SCHOOL DISTRICT
REQUEST FOR EXCUSAL FOR EDUCATIONAL TRIP

Date _____

Name of Student _____ Grade _____ Homeroom _____

Have you taken a previous educational trip this school year? _____ Yes _____ No

Other family members requesting leave:

<u>Name</u>	<u>Grade</u>	<u>School</u>
_____	_____	_____
_____	_____	_____

Date(s) student will be absent: _____

Students may be excused up to a total of seven (7) days per school year for educational tours and trips. Requests for excusal should be submitted at least ten (10) school days prior to the requested date of departure. Trip Forms submitted **after** the trip has been completed risk having those days absent recorded as unexcused.

State or Country Visiting _____

Specific places of educational value to be visited:

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Name and relationship of adult who will accompany student:

Date _____

Parent's Signature

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SCHOOL DISPOSITION:

Date _____

Principal's Signature

_____ Approved

_____ Denied