

Southern Columbia Middle School
Final Exam Schedule and Early Dismissal Procedures

FINAL EXAMS: All core courses (Math, ELA, Science, and Social Studies) will have a final exam. Finals will not be given **EARLY** or at any other time than the regularly scheduled time as reflected in the following schedule. If a student is absent on the day of an exam and **the absence is excused**, then the student's parent or guardian must immediately contact Mr. Callahan, Principal, for administrative approval to make up the missed exam.

Monday, June 5, 2017

8:15 - 9:45 Period 5/6 or 6/7 Final
9:45 - 10:00 Break
10:00 - 11:30 Period 8/9 Final
11:30 - 12:00 Lunch
12:00 - 2:50 Study Hall*

Tuesday, June 6, 2017

8:15 - 9:45 Period 10 Final
9:45 - 10:00 Break
10:00 - 11:30 Period 11 Final
11:30 Early Dismissal

Wednesday, June 7, 2017

8:15 - 9:45 Period 1 Final
9:45 - 10:00 Break
10:00 - 11:30 Period 2 Final
11:30 Early Dismissal

Thursday, June 8, 2017

8:15 - 9:45 Period 3 Final
9:45 - 10:00 Break
10:00 - 11:30 Period 4 Final
11:30 - 12:00 Lunch
12:00 - 2:50 Study Hall*

*Students who remain at school after the second final exam on **Monday, June 5th & Thursday, June 8th** will go to lunch and then attend a supervised study hall.

EARLY DISMISSAL: Parents who wish to have their child dismissed at 11:15 a.m. on **Monday, June 5th and Thursday, June 8th** must complete the permission form at the bottom of this letter and return it to their child's **Homeroom Teacher** by **Thursday, May 25th**.

- ❖ Transportation arrangements for early dismissal on June 5th & June 8th are the responsibility of the parent.
- ❖ Students will not be allowed to leave early, even if they have their own transportation, if they do not return the completed permission form. Parents may still come to the school to checkout their child using our normal checkout procedures.
- ❖ Regular bus transportation is provided at the end of the school day (2:50 p.m.) for students who do not have permission to leave early on June 5th and June 8th.
- ❖ Students who leave campus without returning a permission form or following the proper checkout procedures will receive disciplinary action.
- ❖ Early dismissal students must be off campus by 12:00 p.m. and may not return to school that day.
- ❖ No student is allowed to be on the campus of any other school including elementary and high schools without the permission of that school's principal or designee.

DETACH AND RETURN COMPLETED FORM TO HOMEROOM TEACHER
(DEADLINE: MAY 25, 2017)

Southern Columbia Area Middle School
Early Dismissal Permission Form

My child has permission to be dismissed at 11:30 a.m. on **Monday, June 5, 2017** and **Thursday, June 8, 2017**. I understand that I am responsible for arranging transportation to have my child off campus by 12:00 p.m.

Student Name: _____

Parent/Guardian (Signature) _____ Telephone Numbers: _____